



## Emergency Preparedness Policy

J Swinger Transport consider that nothing is so important that it cannot be done safely.

J Swinger Transport objective is that everybody goes home safely. We have created various policies and procedures to anticipate, and risk manage the hazards of our daily operations.

However, despite our and those of others best considerations occasionally incidents happen for which we have a duty to plan and prepare to minimise any impacts.

As a company our senior management are committed to ensure that the resources and requirements of emergency preparedness are provided at all facilities.

All of our employees shall complete as a minimum emergency first aid to allow them to administer first aid to themselves whilst working as a lone worker but also to be prepared to support others if they are in attendance at a road traffic incident or similar.

We have completed a fire risk assessment and shall implement any actions recommended to protect our workforce whilst working at our facilities.

Our notice boards display details of our fire evacuation procedures and our first aid procedures in both our reception and canteen facilities.

Spill kits can be found located in our yard and all vehicles shall contain an emergency spill and first aid kits.

All incidents should be reported to line management and via our **Asset Go** app.

A handwritten signature in black ink, appearing to be 'Anthony Thompson', is written over a light blue rectangular background.

**Signed:** \_\_\_\_\_  
**Anthony Thompson**  
**Proprietor**

BMS 019	Rev 2	2 January 2024
Reviewed Michelle Woodward		Renewal due Jan 2025